

- Sexual health
- Antimalarial tablets
- Dental emergency kit
- Sterile surgical kit
- Mouth ulcer gel
- Cold sore cream
- Thermometer
- Haemorrhoid cream

Also consider dependent upon destination:

If appropriate wear your alert bracelet or at least have this information on your person in case you are unavailable to communicate.

Chronic Diseases (e.g. Diabetes):

Allergies (e.g. Penicillin):

Personal Medical Information:

Vaccination	Have	Need
Tetanus		
Polio		
Diphtheria		
TB/BCG		
Hepatitis A		
Hepatitis E		
Influenza		
Typhoid		
Yellow Fever		
Certificate:		
Japanese Encephalitis		
Hepatitis B		
Rabies		
Cholera		

Ensure routine medical and dental checks are up to date prior to travel, including routine vaccinations. Your doctor can advise if pre-existing conditions, pregnancy or your general health may expose you to additional travel risk. Take prescription drugs in original packaging and with a copy of prescription, repeat prescription or doctor's letter. Take enough to cover emergencies as well. It is worth noting that counterfeit drugs are a problem in many parts of the world.

Health

Vehicle Checks

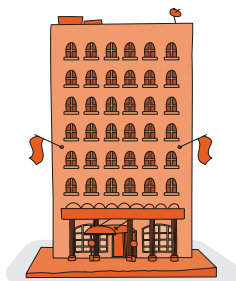
1. Tyres
2. Seatbelts
3. Locks
4. Windows
5. (Taxi) meter, licence
6. Driver
 - Sober
 - Speaks language
 - Knows destination

If in a remote or high risk location:

- Emergency procedures
- Alternative routes

Accommodation Checks

1. Avoid rooms on the ground floor as they are easier for criminals to access.
2. Ask for rooms near the lift as there is greater footfall, making them safer.
3. Ensure reception hasn't announced your room number, if they do request a new room.
4. Ask reception not to tell anyone your room number.
5. Avoid adjoining rooms, or interlocking balconies.
6. Check door locks, and has deadlock and peephole.
7. Smoke and fire detectors/alarms.
8. Safe is secure and works.
9. Read fire safety plan.
10. Walk route to exit, count doors along route (in case of poor visibility), check exit opens and is clear beyond.
11. Dead lock door when in room, if no deadlock use a door wedge.
12. Secure valuables in safe.
13. If not expecting anyone do not answer door.



Advisory:

Unless essential avoid self-driving. A trusted driver can act as an extra layer of security, a diplomat and translator and can add considerably to the safety and success of your trip.

If local script is different, ask your hotel to write down key locations for you to show a driver if required.

4



Carry your wallet, passport, phone and emergency contact card securely on your person - put in grab bag at night.



Main Bag	Check	Everyday/Grab bag	Check
Clothes suitable for: <ul style="list-style-type: none"> • climate • business environment • local culture 	Emergency phone (powerbank) or spare battery	Laptop and charger	Wash kit
First Aid Kit (see next page)	Yellow Fever certificate	Important paperwork	Prescription drugs (main supply)
Door wedge	Spare glasses/contact lenses	Torch	Some locations: Sun cream, hat, sun glasses
Adaptor	Personal alarm	Emergency cash	If relevant: Insect repellent (preferably 50% DEET)

Use discreet, secure bags that don't advertise the contents. With clothing, accessories/jewellery and equipment - try to not stand out or look wealthy.

Packing List

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TRAVEL WISE COURSE CHECKLISTS

This fold up leaflet provides checklists related to the course you have just completed. Some are to help your preparation, some for use on the ground - it can also act as a paper back up of your important emergency numbers.

Understanding your destination allows you to mitigate risk and increases your confidence. This in turn allows you to be more productive and reduces the stress of travel.

The more preparation you do before travel the better, however as a minimum:

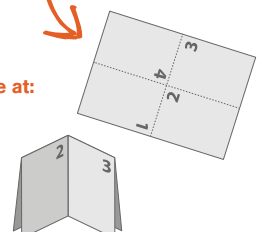
- Check whether there are any travel restrictions by your government
- Check the health risks
- Check your passport expiry date and any visa requirements
- Arrange transport from destination airport to hotel
- Have the following contact details:
 - Hotel
 - Car Company
 - Assistance/ Insurance
 - Local Embassy/ consulate

Remember, further resources are available at: www.betravelwise.com/resources

Safe travels from the beTravelwise team.



Keep me handy!



Documents:

- Passport ☐
Visa/pre-travel
authorisation ☐
Insurance ☐
Tickets ☐
Reservations ☐
Guidebook ☐
Copy of docs ☐
Scans of docs ☐
If required:
Yellow Fever Cert. ☐
Driving License ☐

Other:

1.
2.

Health:

Check ups:

- Medical ☐
Routine vaccinations ☐
Dental ☐
Eyes ☐

Trip specific:

- Vaccinations ☐
Antimalarials ☐
Yellow Fever ☐
Prescription drugs ☐
Repeat prescription ☐
Spare glasses/
contact lenses ☐

Any other personal factors:

1.
2.

Journey Management:

- Trip details recorded with:
Work ☐
Family ☐
Dependent upon location:
Assistance/security ☐

Do you need to actively
check in?

If yes, to who:

Frequency e.g. daily

When (at what time?)

Phone number:

Country & Culture:

1. Country Background
2. Social Unrest
3. Culture

Research > Behaviour

1. Country Background: read government & other advisories to understand more about your destination, especially on your first trip there.

2. Social Unrest: Are there any upcoming elections or political disputes which will disrupt your trip.

3. Culture: Will there be language issues. Are they sensitive dates: Ramadan and public holidays. Are local customs for women different to your home.

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From your itinerary:

Where are you going?

- Documents
- Country & Culture
- Health
- Insurance

When are you going and for how long?

- Accommodation
- Journey management
- Finance
- Home preparation

Who can help you?

- Contacts

Accommodation:

Have you checked
(use online review sites):

- In safe area ☐
Security appropriate ☐
for location
Women only or ☐
business floors

- Reservation Confirmed ☐
Early/late check in ☐

Special requests:

1.
2.

Contacts:

Work emergency contact:

Hotel:

Local office/client:

Transport company:

Driver (if specified):

Insurance:

Assistance (if different
to insurance):

Local embassy/consulate:

Other:

Finance:

- Credit cards ☐
Cash ☐

- do you have enough for the trip?
- do you have discreet storage?
- do you need local or hard currency?

Emergency source ☐
(hidden spare card or cash)

Travel Wallet ☐
(contains only what you need for one trip)

Insurance:

Read your travel insurance. Are you covered for all possessions/activities?

Work related
(especially if client organised activity)

Own time
(do you have any non-work activities planned during your trip and are you covered by your insurance?)

Home Preparation:

Is your home safe while travelling – how long are you away, what measures have you in place?